

AN ORDINANCE approving the awarding of I.T.B. #7182 by the City of Fort Wayne, Indiana, by and through its Department of Purchasing and **PRODUCTIVE BUSINESS INTERIORS** for the UTILITY ADMINISTRATION DEPARTMENT.

NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF FORT WAYNE, INDIANA;

SECTION 1. That I.T.B. #7182 between the City of Fort Wayne, by and through its Department of Purchasing and **PRODUCTIVE BUSINESS INTERIORS (Low Bidder not awarded)** for the UTILITY ADMINISTRATION DEPARTMENT, respectfully for:

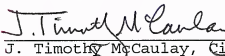
the purchase of office systems
furniture for the Utility
Administration Department;

involving a total cost of Ninety Thousand Five Hundred Ninety-Eight and 32/100 Dollars (\$90,598.32), all as more particularly set forth in said I.T.B. #7182, which is on file in the Office of the Department of Purchasing, and is by reference incorporated herein, made a part hereof, and is hereby in all things ratified, confirmed and approved.

SECTION 2. That this Ordinance shall be in full force and effect from and after its passage and any and all necessary approval by the Mayor.


Council Member

APPROVED AS TO FORM
AND LEGALITY


J. Timothy McCaulay, City Attorney

Read the first time in full and on motion by Bradbury, seconded by _____, and duly adopted, read the second time by _____, title and referred to the Committee on City of Fort Wayne (and the City Plan Commission for recommendation) and Public Hearing to be held after due legal notice, at the Common Council Conference Room 128, City-County building, Fort Wayne, Indiana, on _____, the _____ day of _____, 19____, at _____ o'clock _____ M., E.S.T.

DATED: 10-24-95

Sandra E. Kennedy
SANDRA E. KENNEDY, CITY CLERK

Read the third time in full and on motion by Talvicio, seconded by _____, and duly adopted, placed on its passage. PASSED ~~lost~~ by the following vote:

	AYES	NAYS	ABSTAINED	ABSENT
TOTAL VOTES	<u>6</u>			<u>3</u>
BRADBURY				<u>✓</u>
EDMONDS				<u>✓</u>
ELIAQUINTA				<u>✓</u>
ENRY	<u>✓</u>			
ONG	<u>✓</u>			
UNSEY	<u>✓</u>			
AVINE	<u>✓</u>			
CHMIDT	<u>✓</u>			
ALARICO	<u>✓</u>			

DATED: 11-14-95

Sandra E. Kennedy
SANDRA E. KENNEDY, CITY CLERK

Passed and adopted by the Common Council of the City of Fort Wayne, Indiana, as (ANNEXATION) _____ (APPROPRIATION) _____ (GENERAL) _____

SPECIAL) (ZONING) _____ ORDINANCE _____ RESOLUTION NO. A-75-95
on the 15th day of November, 1995

ATTEST:

(SEAL)

Sandra E. Kennedy
SANDRA E. KENNEDY, CITY CLERK

Don J. Schneider
PRESIDING OFFICER

Presented by me to the Mayor of the City of Fort Wayne, Indiana, on the 15th day of November, 1995, at the hour of 11:30 o'clock A. M., E.S.T.

Sandra E. Kennedy
SANDRA E. KENNEDY, CITY CLERK

Approved and signed by me this 16th day of November, 95, at the hour of 12:45 o'clock P. M., E.S.T.

Paul Helmke
PAUL HELMKE, MAYOR

BILL NO. S-95-10-14

REPORT OF THE COMMITTEE ON
CITY UTILITIES
SAMUEL J. TALARICO - JANET G. BRADBURY - CO-CHAIR
ALL COUNCIL MEMBERS

WE, YOUR COMMITTEE ON CITY UTILITIES TO WHOM WAS

REFERRED AN (ORDINANCE) (~~RESOLUTION~~) approving the awarding
of I.T.B. #7182 by the City of Fort Wayne, Indiana, by and through its
Department of Purchasing and PRODUCTIVE BUSINESS INTERIORS FOR THE UTILITY
ADMINISTRATION DEPARTMENT

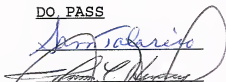
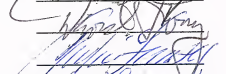
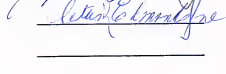

HAVE HAD SAID (ORDINANCE) (~~RESOLUTION~~) UNDER CONSIDERATION
AND BEG LEAVE TO REPORT BACK TO THE COMMON COUNCIL THAT SAID
(ORDINANCE) (~~RESOLUTION~~)

DO PASS

DO NOT PASS

ABSTAIN

NO REC

DATED: 11-14-95

Sandra E. Kennedy
City Clerk

ITB #7182
PURCHASE OF FURNITURE
UTILITY ADMINISTRATION

ITEM/DESCRIPTION	PBI	INFUSIONS	COSTIGAN'S	OFFICE INTER
CUSTOMER SERVICE REP/AGENT WORK STATIONS	\$27,692.58	\$37,949.69	\$37,421.38	\$23,997.06
CASHIER WORK STATIONS	\$1,756.50	\$2,668.41	\$1,333.53	\$1,053.26
UTILITY CLERK WORK STATIONS	\$10,910.04	\$14,438.49	\$13,898.23	\$9,363.75
CUSTOMER SERVICE RECEIPT WORK STATIONS	\$2,990.92	\$3,158.15	\$4,265.86	\$3,632.83
ADMINISTRATION RECEPTION WORK STATION	\$2,758.60	\$3,251.41	\$4,473.50	\$2,854.81
WORK ORDER CLERK WORK STATIONS	\$5,503.56	\$7,242.11	\$4,724.42	\$5,334.56
CREDIT & COLLECTIONS WORK STATIONS	\$12,588.16	\$13,340.29	\$13,727.00	\$9,849.03
2 DRAWER LATERAL FILES	\$587.88	\$850.65	\$569.88	\$618.45
DATA CONTROL WORK STATIONS	\$17,557.81	\$21,362.70	\$20,459.69	\$11,958.09
PUBLIC WAITING AREA	\$3,476.51	\$5,986.02	\$4,318.30	\$2,918.08
CONFERENCE ROOM CHAIRS	\$3,808.64	\$5,722.36	\$4,271.40	\$3,697.96
CONFERENCE ROOM TABLES	\$967.12	\$3,918.00	\$2,357.46	\$3,578.00
GRAND TOTAL	\$90,598.32	\$119,888.28	\$111,820.65	\$78,855.88
DELIVERY TIME ARO	6 WKS	45 DAYS	60 DAYS	42-60 DAYS
FOB	SHIP PT*	FT WAYNE	FT WAYNE	SHIP PT

*PBI HAS FREIGHT PRICES INCLUDED EACH AREA (WHERE APPLICABLE)

OFFICE INTERIORS AMERICA DISQUALIFIED - DID NOT MEET MINIMUM SPECIFICATIONS (SEE DIGEST SHEET)

KDA DISQUALIFIED - DID NOT RETURN COMPLETED FORM 95

INTRASCAPE - NO BID

ITB #7182
PURCHASE OF FURNITURE
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KDA DISQUALIFIED - DID NOT RETURN COMPLETED FORM 95

INTRASCAPE - NO BID

REF. NO.:	7182
DEPT:	UTILITY ADMINISTRATION
DATE:	10/20/95
ITEM/SERVICE:	PURCHASE OF OFFICE SYSTEMS FURNITURE
ADVERTISED BID:	YES
DATES ADVERTISED:	07/24/95 & 07/31/95
DATE OPENED:	08/10/95
SINGLE SOURCE:	NO
NO. OF VENDORS NOTIFIED:	20
NO. OF VENDORS RECEIVING BID:	15
NO. OF VENDORS RETURNING BID:	6
NO. OF VENDORS DISQUALIFIED:	2
DATE SENT TO DEPT FOR RECOMM:	08/10/95
DATE RECOMM RECEIVED BACK:	10/18/95
DATE SENT TO LAW DEPT:	10/23/95
INTRODUCTION DATE:	10/24/95
DISCUSSION DATE:	11/14/95
PASSAGE DATE:	11/21/95



The City of Fort Wayne

City Utilities

MEMORANDUM

DATE: October 18, 1995

TO: Fort Wayne Common Council

FROM: Terry L. Atherton, P.E. *TJA*
Director of Utilities *OK*

SUBJECT: City Utilities Request to purchase furniture

1-25-10-14

Due to the renovations of the second floor office space in the City-County building, City Utilities is upgrading the work stations to meet the space planning design provided by Martin Riley Mock. The office systems furniture purchase will support improved customer service transactions and provide a safe and productive work environment for the employees of City Utilities and the customers which they serve.



The City of Fort Wayne

City Utilities

BID DIGEST

Office Systems Furniture

Bid Reference # 7182

October 18, 1995

Disqualified Bidders : KDA
Office Interiors America (OIA)

KDA: Did not return completed form 95

OIA: Disqualification for failure to meet minimum bid specifications

Requirements not met by OIA:

A lifetime warranty for new office systems components was required for new furniture and a minimum of no less than 5 years was required for refurbished or remanufactured components. OIA has a ten year warranty on material and workmanship of its products, with a five year warranty on electrical components and 3 year warranty on fabric, wood and finishes. This does not meet the new or refurbished requirements set forth in the bid specifications.

Tackable fabric covered acoustical panels were to be provided according to the bid specifications. The panels included in the submitted bid were not tackable. Tackable panels could be provided by this vendor at an additional cost.

Binder doors were specified not to exceed the ADA maximum weight requirements of 7 pounds of door lift weight. No data on meeting this requirement was provided with the submitted bid.

Each work station was required to be equipped with at least one grommet for cord management, the submitted bid did not include grommets. Grommets could be added at an additional cost.

The lighting for the individual work stations required high energy efficient ballasts with multiple level intensity capability. The product specified in the submitted bid was on/off only. Adjustable intensity lighting is available through this vendor at an additional cost.

The electrical components of the work stations required a 3 circuit designated power, including a minimum of 2 duplex receptacles per work station. The submitted bid had only 3 receptacles per station. The minimum specified number of receptacles could be added at an additional cost.

Included in the bid requirements from the City was a provision that the bidder provide access to a demonstrator work station, of the exact product line proposed, including work tools and chairs when requested. OIA was unable to provide access to several items within their bid, including pedestal storage files, conference tables, lateral files, receptionist work station, adjustable keyboard shelf with mouse pad, as well as some proposed chairs.

DIGEST SHEET

TITLE OF ORDINANCE: Special

DEPARTMENT REQUESTING ORDINANCE: Purchasing

SYNOPSIS OF ORDINANCE: An ordinance approving the award of I.T.B. No. 7182 for the purchase of office systems furniture for the Utility Administration area.

IF NOT LOWEST, WHO WAS AND WHY WERE THEY NOT AWARDED: See attached bid digest prepared by the Department.

EFFECT OF PASSAGE: New office systems furniture/work stations for Customer Relations and Data Control within City Utilities. 24 customer service work stations, 7 data control work stations and 1 administration receptionist work station.

IF REPLACEMENT, WHAT NECESSITATES: Relocation to the second floor and the technological nature of the services we provide necessitates the purchase. The new space plan and furniture purchase will support improved customer service transactions and a more productive and safe environment.

EFFECT OF NON-PASSAGE: Furniture currently being used is over 25 years old and does not support the technology used in the department.

MONIES INVOLVED: Productive Bus Interiors \$90,598.32

PRICE AGREEMENT: PURCHASE ORDER: Yes

SOURCE OF FUNDING: Utility Administration 514-533-S101-4451

PRIOR APPROVAL: DATE:
(IF APPLICABLE)

Amount spent as of 10/19/95:	Panels	\$ 1,894.61
	Bookcases	\$ 977.41
	Chairs, all types	\$34,058.50
	Desk & tables	\$ 1,576.53
	File cabinets all types	\$ 3,119.40